

■■■■ April 2025

Dear Provider,

Invitation to Tender for Semi Independent Accommodation

Contract Notice Reference Number: ■■■■

I am pleased to inform you that Essex County Council has made the provisional decision to accept your tender for the Semi Independent Living Framework requirement and appoint you to our Framework.

In accordance with Regulation 87 of the Public Contract Regulations 2015 contracting authorities are obliged to introduce a “standstill” period of 10 days between selecting a winning bidder and entering into a binding agreement. The standstill period for this requirement will commence on ■■■■ April 2025 and will finish at midnight at the end of ■■■■ April 2025.

You should also note that this decision is potentially subject to the Council’s internal call-in process which can delay the implementation of a decision if a Councillor calls the decision in to a Scrutiny Committee.

Assuming the provisional decision remains unaltered as a result of any representations made during the standstill period or the call-in process, it is our intention to enter into a contract for this requirement by ■■■■ April 2025 however this date may change if a call-in process is invoked.

You are strongly advised not to incur any expenses or enter into any binding arrangements until such time as the contract has been executed by both parties. The Authority will not be liable for any expenses incurred in connection with the anticipated contract before execution of the contract.

This letter is sent without prejudice to the right of Essex County Council to abandon the procurement, cancel the award procedure or suspend award of the contract for any reason.

We are also obliged to supply you with the following information:

Award Criteria: As you are aware, the published procurement documents outlined the Award Criteria used for the evaluation of the bids.

Your Total Score: Your total quality score was 30.8% (out of 60%). The highest score achieved was 45.1%.