

Textphone: 01708 433018

September 2024

Re: COMPLEX PLACEMENTS DPS ROUND 37 - CONTRACT AWARD NOTIFICATION

Dear Provider,

I am pleased to inform you that the London Borough of Havering ('the Council') proposes to accept your offer in relation to the proposed contract named above, as contained within your tender submitted. This letter is not, at this stage, a formal acceptance of your offer and the Council's Legal Services will contact you to finalise the contract in due course.

The award criteria for joining was for the Bidder to meet the requirements set out in the Qualification Envelope and to achieve an average minimum score of at least 60% for the Technical Envelope to be considered eligible to join the DPS. You have been successful in meeting both the requirements of the qualification envelope and have achieved a score above 60% in the technical envelope.

The Council is therefore inviting you to join the Complex Placements DPS meaning you will be able to bid to deliver suitable packages of care and/or support advertised through the Council's web based DPS system (known as 'ATLAS'). **Please read carefully the Provider's Guidance** document that accompanies this letter as it gives you important information about how the DPS operates.

Please also note that with over 300 suppliers on the Complex DPS and with an average of 8 care packages being commissioned a month, there is a lot of competition and the Council cannot therefore guarantee the level of work awarded to any Supplier appointed to the Complex Placements DPS.

Before you can begin to bid for packages of care, the Council requires the following information from you to access **ATLAS**, the **Finance Portal** and details on whether the Council needs to undertake a **Verification** of your provision. **So, please read the following carefully and take action:**

1) REGISTRATION

Please complete the registration form that accompanies this letter and return it to [REDACTED] This form provides vital information about your service/s for the Council's Brokerage and Quality teams. Any queries about completing the form, please contact the Council using the above email address.

2) ATLAS SET UP